**[*Title*] Paper Preparation Guide and Submission Instructions for FEMTI 2021**

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*(The names and affiliations SHOULD NOT be included in the draft submitted for review)*

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Abstract

This document explains how to prepare a paper for submission to the FEMTI 2021 Conference. It also includes the instructions for submission and some other information. This file can also be used as a template.

Introduction

The paper should be prepared in A4 size, portrait oriented. Use font Helvetica for the entire document. The suggested number of pages is 2, with a maximum of 5. Please do not add headers or footers.

Do not leave empty lines between titles, paragraphs and figures in the main body. Use paragraph spacing above and below titles and paragraphs.

The paper should include the top section already written (Title, Authors, Authors’ affiliations) and the main body (mandatory in bold: **Abstract**, **Introduction**, Aim, Methods, Results, Discussion, **Conclusion**, Aknowledgments, Nomenclature, **References**)

Figures and Tables: Figures and Tables are preferably included in the text where they are discussed rather than at the end of the paper. Both figures and tables must have a number and caption, an example of which follows.

*Figure 1: Example of a figure.*

*Table 1: Example of a table.*

Submission instruction: To enable the blind review process please do not include your name and affiliation on the draft submitted for review. This information will be requested in the final submission. To upload the file in .doc format please use the form on the FEMTI website: <http://femti.ing.unipi.it>

References: All publications cited in the text should be listed at the end of the Main body in a References section, in “Energies” journal style. The use of automatic software for bibliography editing is suggested. An example of a bibliography is given as follows [1–4].

References

1. Fantozzi, F.; Bibbiani, C.; Gargari, C.; Rugani, R.; Salvadori, G. Do green roofs really provide significant energy saving in a Mediterranean climate? Critical evaluation based on different case studies. *Front. Archit. Res.* **2021**, *10*, 447–465, doi:https://doi.org/10.1016/j.foar.2021.01.006.

2. Fantozzi, F.; Lamberti, G.; Rugani, R. Thermal comfort in university classrooms: analysis of simulated and real conditions. *2021 IEEE Int. Conf. Environ. Electr. Eng. 2021 IEEE Ind. Commer. Power Syst. Eur. (EEEIC / I&CPS Eur. Bari* **2021**.

3. Cillari, G.; Fantozzi, F.; Franco, A. Passive Solar Solutions for Buildings: Criteria and Guidelines for a Synergistic Design. *Appl. Sci.*  2021, *11*.

4. Lamberti, G.; Salvadori, G.; Leccese, F.; Fantozzi, F.; Bluyssen, P.M. Advancement on Thermal Comfort in Educational Buildings: Current Issues and Way Forward. *Sustain.*  2021, *13*.